

## **School Advisory Committee (SAC) April 2024 Meeting Minutes**

**Monday, April 15th, 2024**

**3:45PM-4:45PM**

<https://pennalexander.philasd.org/school-advisory-council/>

**In attendance:** Theresa Knight (SAC member, School Counselor), Vidya Plainfield (SAC President, parent), Liz Wing (SAC Secretary, parent), Susie Pierce (HSA President, parent), Chanell Bates (SAC member, parent), Jessica McCollum (SAC member, parent), Sunshine Ludder (parent)

### **SAC Agenda Review (5 mins)**

- No Principal Overton, Ann Kreidle today
  - No budget, no Title I funding discussion today
- Possible additional SAC meeting in May
  - Follow up w/Ann & Overton to confirm

### **Open forum Topic: Summer Action Items**

- How can we streamline communication of the 10 most important things for families to know at the start of the year?
- Send email to staff soliciting interest in working on one of these action items
  - Point person for Google Calendar, for Communication Flowsheet etc.
- Update Student/Parent Handbook with links, contact names
- BTS packet/information
  - New family checklist
  - HSA: signing up for Membership Toolkit, also in multiple languages
  - Call for volunteers
  - Flier about music programs
    - Can Ms. Vines, Mr. Bechtold, & Ms Zimmer make a flier with music dates? Add dates to Google calendar
    - Rebecca to follow up w/teachers after
  - Flier about afterschool club cycles
  - Flier about sports programs
  - Pickup/drop off safety flier
- Update Communication Flowsheet
  - Have digital version with clickable links
- Update PAS website, update school Google calendar before the end of the year
  - Update calendar w/all September events (Ice Cream Social, BTS night, Coffee w/Principal etc.)
  - Add extracurricular activities (ie sports) to website
  - Followup w/Principal Overton. Who manages the website, and how can we help to update it?
- Prep faculty & parents for 2 Online Learning Platforms: Class Dojo & Google Classroom
  - Followup w/Rochelle, Ms. Lapina
- Plan for October Unity Day/Anti-Bullying Pledge

- School-wide tip sheet to parents about how to talk w/kids about bullying, who to reach out to?
- Back to School Night
  - Yardstick pamphlets for parents
  - Safety video/information: how and where to safely drop off your kids at school

**Select SAC Meeting dates for 2024-2025**

3rd Monday of the month:

9/16, 10/21, 11/18, 12/16, 1/13 (2nd Monday; no school 3rd Monday), 2/10 (2nd Monday; no school 3rd Monday), 3/17, 4/21, 5/19 (placeholder)

**SAC Elections: May meeting**

**Approval Previous Meeting Minutes**

Vidya makes motion to approve; Chanell seconds. Minutes approved.

**Reminder Next SAC Meetings: 5/13/24**

<b>Grade</b>	<b>Current Waitlist (4/15/24)</b>
K 24-25	12
K 23-24	7
1	17
2	26
3	31
4	26
5	34
6	15
7	16
8	13

Waitlist numbers are posted monthly in the SAC notes. For questions about the waitlist, contact the PAS office at 215-400-7760. Please see the school's statement on enrollment here:

<https://pennalexander.philasd.org/enrollment/>